

KENT COUNTY COUNCIL – RECORD OF DECISION

DECISION TAKEN BY:

Gary Cooke, Cabinet Member for Corporate and Democratic Services

DECISION NO:

15/00087

For publication

Non-Key decision

Data Controller Registration for Elected Members

Decision:

As Cabinet Member for Corporate and Democratic Services, I agree:

- (a) that each elected Member of the Council be registered as a data controller with the Information Commissioner's Office;
- (b) that each elected Member's registration fee be paid on their behalf (or reimbursed if already paid by the member themselves) by the council and their registration renewed on an annual basis for so long as they remain an elected Member.
- (c) that all elected Members are informed of the proposed actions set out above.

Governance:

The Executive Scheme of Delegation for Officers set out in Appendix 2 Part 4 of the Constitution (and the directorate schemes of sub-delegation made thereunder) provides the governance pathway for the implementation of this decision by officers. In this instance, the Head of Democratic Services will be the lead officer seeking to ensure that all such steps as are necessary to implement the decision are undertaken.

Reason(s) for decision:

The decision is necessary in order to ensure full compliance with the Data Controller requirements of the Data Protection Act 1998

Cabinet Committee recommendations and other consultation:

The decision is not 'Key' or 'Significant' and therefore there is no requirement that it be considered by a Cabinet Committee; moreover, given the importance of statutory compliance in these areas it is not practical to delay the decision in anyway and therefore it will also not be subject to the usual call-in procedure.

A report for information will be considered by the Selection and Members Services Committee on 21 October 2015.

Any alternatives considered and rejected:

Not funding the registration of elected members was considered and rejected as it exposed elected members to unacceptable risk and was not in line with the practice of several other Kent authorities where registration had already been undertaken and funded.

Any interest declared when the decision was taken and any dispensation granted by the Proper Officer:

None

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signed

29/9/2015
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date